Sakshi Malik Govt. College for Girls, Mokhra (Rohtak) <u>Action Taken Report of meeting held on 07.07.2022</u>

To implement the decisions taken in IQAC meeting held on 07.07.2022 following were taken:

Action taken with reference to Agenda 1: Updating of College web-site

- College website committee under the convener ship of Dr. Vinod Kumar, Assistant Professor, Geography has been constituted with clear instruction to regularly update all relevant information on the college website.
- All the staff members have been directed to capture Geo-tagged images of events that are conducted by the college. Mr. Ashish Malik (Lab Attendant) has been assigned with the task of capturing Geo-tagged photos.

Action taken with reference to Agenda 2: upgrading IT Infrastructure

 Process has been initiated to call for annual quotation for refilling of cartridge and Servicing-Cum-replacement of non-functional printers. Dr. Mahak (Assistant Professor, Economics) convener of committee of office expenses has started the process for the same.

Action taken with reference to Agenda 3: creation of college logo & flag

 A committee headed by Dr. Vinod Kumar along with Sh. Sandeep Kumar, Ms. Kavita Anand, and Dr. Mahak has been constituted to look into the modalities of creation of college logo and ceremonial flag. Said committee will select some designs and present them to college council for formal approval.

Action taken with reference to Agenda 4: permanent affiliation of college

 College office has sent a formal request to Director General Higher Education for granting NOC for obtaining Permanent Affiliation of the college. At the same time Registrar of Sakshi Malik Govt. College for Girls, Mokhra has been directed to talk to the Officials of Maharishi Dayanand University, Rohtak in this regard.

Dr. Vinod Kumar (Coordinator, IQAC)

Dr. Seema Jain (Chairperson, IQAC)